

Attendees:

John Robinson, Brian McMahon, Danielle Ferrari, Vanita Hamanne, Stephanie Oliver, Carmen Cue, Paul Eardley, Fran White, Heather Day

Apologies:

Marie McMahon, Debbie Robinson, Maggie Boyce

Minutes of Exec Committee Meeting held 27 July 2009 were read.

Business arising :

Sweep safety report – Heather advised minimum number for paddling on the bay is 14. Paul is to post instructions re minimum numbers on club house wall.

Heather – QDBF has to be advised of club colours to avoid duplication. Bundaberg has similar colours to MDBC. Heather and John to address this matter directly with Bundaberg.

John to look into purchasing a mobile phone.

Micat - The brochure being prepared will contain the MICAT logo. Micat is to be contacted re larger signage & the dotting of the eyes ceremony. Welcome pack should include mention of our sponsors.

Minutes accepted Paul/Heather – carried.

Correspondence IN:

Fran – letter from Qld Gov re procedure for grant application,

Heather – Reply from the Buddhist temple - busy till November

John R - email from Donna Short re membership/sponsorship,

- Letter from DBA re boat colour etc

Correspondence OUT:

Heather – to Buddhist Temple re dotting of the eyes

John R - from DBA re boat paint etc

- to Donna Short re sponsor

Membership Report: Stephanie

49 paid up members

2 previous members rejoining

9 triallists

Members who haven't replied are being followed up – some wish to defer.

Danielle and Stephanie to work on a welcome pack for new members. Aim is to finish draft in the school holidays.

Still waiting for QDBF ID tags.

Club Development: John

Donna Short [Ray White Tingalpa] inquired re sponsorship. Awaiting Ross's return to respond.

John and Heather need extra 2 months to acquit Sport and Rec Grant

Development Workshop	}	- do it
Coaching Manual		- get printed
Risk Management document		- get account paid

New Brochures

Letter to go to Dept of Communities [was Sport & Rec]

Sweep:

Heather has posted a new roster in the shed which covers Tuesday night training. Best to allow members only for evening paddling sessions. Only accommodate paddlers from outside the club if there is space on the boat.

Safety:

Development of Risk Management document a priority. Jill Praeger to attend to this.

Equipment Officer:

Better use to be made of white cupboard.

Rope required for 10 seater tie down.

Secure storage required for sweep oars [sell some?]

Shade area for front of shed.....extra gazebo? Shed becoming congested.

MDBC boat stickers to be attached to new boats

Regatta Events:

Currumbin 17/9

Chinese Club 11/10

Best to enter multiple categories in next regatta so as to get at least 6 heats.

Wellington regatta. Ideas for fundraising events?

Heather – letter to Bunnings re sausage sizzle –6 hours =\$1500

Stephanie – Firies day.....possibly 9 Jan

Cost researched by Maggie, Ibis Hotel located near the course, best for everyone to book their own flights.

Heather to ask for expression of interest, \$100 deposit required.

Treasurer:

Verbal report made due to trouble with MYOB – no problem operating accounts.

Follow up on Committee insurance policy.

Bank signatures to be changed.

Flow Chart for Correspondence:

Paper copies of emails and letters to be held by the secretary.

Membership enquiries to go to Stephanie, subsequent bookings for paddling session to go to Paul

Website contact: info – go to Secretary, President receives a copy,
training – to Paul,
membership – to Stephanie

Keys to Mailbox: Pat to pass on key to Marie
Maggie to pass on key to Fran

Coach:

Maggie away – no report

Uniforms:

Danielle – Hats arrived, in cupboard- organized!

- Paddle pants to be promoted, group purchase in September

Website:

Debbie absent. Will update site soon and open to any ideas for improvement.

Vice President:

No further items.

PR & Communications:

Lisa Seychell to produce newsletter by end of September. Heather to send her material.

Brochure details to be updated and sent to the publisher Zwart, Capalaba].

Heather to contact Action in Focus for good picture of MDBC. Heather and John working on a business card with Zwart.

Social Activities:

Next BBQ Sept 20

Father's day celebration – ale and quiche enjoyed by male paddlers in Father's Day crew.

Christmas party to be organized

First Friday dinners being considered at WMYC. 25 September preferred for MDBC function.

General Business:

BBQ roster – Paul wanting names.

Meetings – Monthly – executive-Pres, Vice Pres, Treasurer, Secretary, Coach

- Bimonthly – management – all officers

Next Executive – 5th October

Management – 2nd November

Final Executive – 7th December

Development Workshop: A summary report has been received from the facilitator. To be discussed at the Executive meeting.

Buddy system: Volunteers coming forward to offer assistance.

Dotting the Eyes –to be organized.

QDBF Oct 3 –John to attend.

Fire Training – WMYC has written inviting attendance Wed 27 Sept 7-8pm. John to volunteer.

Grants – Flyer received

Wynnum Spring Festival – Involvement in parade/activities. Same weekend as Chinese Regatta. Agreed to participate in Saturday Parade – details to be worked out.

Respond to interest at BBQ. Produce a flyer advertising Come n Try days, paddling times etc.

Change of times: Saturday 6.00/6.30 start to resume 3rd October

Sunday 7.00/7.30

Tuesday 5.00/5.30 to remain

Wax – Club to buy 5 blocks. Store in cooler part of club shed.

Meeting finished 9.55pm

MANLY DRAGON BOAT CLUB INC

TREASURER'S REPORT 6/09/2009

BANK OF QLD - WEB SAVER A/C	BALANCE AT 31-8-09	\$23,263.66
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BANK OF QLD - EVERYDAY A/C	BALANCE AT 03-9-09	\$4,862.98
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